

OFFICER DECISION RECORD SHEET

Name of decision maker: Assistant Director – Neighbourhood Delivery

Service Area: Environmental Services

Title of Decision: Approval to award contract for Weed Control Services

Decision made and reasons:

Decision: The approval to award contract for Weed Control Services to Charlton Environmental Limited for a 4 year period with the option to extend for a further 2 years

Reason:

The contract has been awarded, to ensure that the Highways are kept weed free, as stated in the Highways agreement between Dacorum Borough Council and Hertfordshire Highways.

This tender was advertised as an Open (below WTO threshold) process on the Supply Hertfordshire portal and on Contracts Finder in accordance with the Public Contract Regulations 2015.

Reports considered:

The Procurement report attached.

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Simon Coultas, Rob Cassidy, Sue Foster

Financial Comments:

In 21/22 £77K was received from Hertfordshire County council to cover the costs of weed spraying within the borough. This contribution is expected to continue under agreement for the term of the contract.

Clare Dempsey, Team Leader Financial Planning and Analysis

Deputy Monitoring Officer Comments:

The proposed award of contract follows a procurement process which was compliant with the Council's procurement standing orders.

Officers should ensure that an appropriate contract is completed prior to commencement of services

Deputy S151 Officers Comments:

This contract award is to be made following an open tender process, with award being made to the bidding organisation the scored most highly and offering best value for money.

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Implications:**Value for Money:**

A compliant competitive tender process has been carried out to ensure quality of service has been evaluated together with total price of the service.

Financial:

There is enough budget provided by Herts Highways to provide this service.

Risk: If this contract is not awarded

With the award of this contract Dacorum Borough Council will be able to carry out its obligations to the Hertfordshire Highways

If the contract is not awarded it will impact residents. This could lead to faulty pavements, roadways etc. Conversely, to this the highway areas would look un kept and untidy. Leading the residents to believe that the town is not cared for.

Officer Signature:

Date: